

**I.** The meeting was called to order at 7:00 pm in the basement room of the Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

This is a brief meeting and will not be live broadcast as only the first half hour will be held in public session prior to the supervisor evaluation workshops.

## **II. LIAISON REPORTS**

Barham reported at the Planning Board meeting last week (July 13<sup>th</sup>) that John Galloway had questions regarding his engineering escrow account for the new Site Plan Review application, as well as the Stantec engineering calculations. The Planning Board is satisfied with the engineering firm's assessment of his application.

Last night (July 20th) the Board had the following agenda items: a preliminary site plan application for an auxiliary baking kitchen for a home occupancy on Chester Road by Evelyn Benson, discussed changes to the Sign Ordinance and the auxiliary In-Law Apartment Ordinance. Their next meeting is scheduled for August 3 and will be held at Ellis School, to continue work on the Galloway application.

## **III. APPROVAL OF MINUTES**

Selectmen reviewed the 12 July 2016 minutes. Motion was made by Janvrin and seconded by Barham to approve the minutes as written for the 12 July 2016 meeting. The vote was unanimous 3-0.

## **IV. NEW BUSINESS**

1. The Selectmen reviewed the accounts payable manifest \$172,008.03 for the current week dated 22 July 2016. This includes our annual principal and interest payments on the three outstanding long term bonds (Complex, Library, Glen Oakes purchases). A motion to approve the accounts payable manifest for \$172,008.03 was made by Barham, and seconded by Janvrin. The vote was unanimous 3-0.

2. A review the folder of incoming correspondence was started but will be finished later in the meeting. The note from the Building Inspector was read and the Board wants to arrange a meeting with the Inspector to go over the Town Hall basement renovation progress.

3. A Land Use Change Tax for Parcel 03-015.001.053, 9 Hoyt Way was submitted for Centerview Hollow Land Development, LLC. This change is for \$2,142.85 (per agreement on this development). The motion to approve and sign the Land Use Change Tax document was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

4. The following abatements were processed by the Assessor and recommended for approval:

a.	Russell Quintal	83 Riverside Drive	07-058	Reduction in
		assessment of \$9,400 for listing corrections		
b.	Paul & Donna Byrne	54 Tibbetts Road	07-011	Reduction in
		assessment of \$13,600 for correction to building style and adjustment to depreciation		
c.	Arthur Coucouvitis	68 North Road	06-015	Reduction in
		assessment for adjustments to listing information		

After review by the Board a motion to grant the above abatements was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

The following abatements that were processed by the Assessor and recommended for denial:

- d. Jeffrey & Marjorie Diggins 41 Scribner Road 02-004 No direct evidence of value provided, and all listing information has been previously updated and corrected.
- e. Sanborn Family Trust 82 Hall Road 03-015.001.100 Data is accurately listed and sales in the project support the current assessment. No additional evidence of market value provided.

After review of these two abatements, motion was made to deny the above two abatements by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

5. Carlson has generated a tax deed list and is sending out letters to property owners regarding status and any potential payment plans being updated or in place as needed.

William Knee, Conservation Commission Chairman, entered the meeting at 7:12 pm in case there were any questions by the Selectmen on the following letter of intent:

6. Selectmen reviewed the letter of intent prepared by Carlson for the Fremont Conservation Commission project for parcel Map 05-052 in concert with South East Land Trust grant work to conserve the Horsburgh Properties. This is a land locked, 10 acre parcel owned by the Town which abuts the Horsburgh property. As discussed last week, conservation of this parcel will add value to the grant application being submitted by the South East Land Trust toward permanent conservation and preservation of the Horsburgh properties. A motion to approve and execute the letter to the South East Land Trust was made by Barham, this was seconded by Janvrin. The vote was unanimous 3-0.

Knee then explained the intent to obtain the wetland value and analysis required to be eligible for the grant. The cost of this analysis will come from the budget residual fund of the Conservation Commission.

7. The Board will discuss the budget goals for 2017 and Carlson will map out the schedule at their next meeting.

8. The Fremont Garden Club is requesting permission to replace a "Welcome to Fremont" sign on Route 111A at the Danville line. They are contacting the NH DOT to confirm it is acceptable to them, and will be working on the project over at the end of summer and early fall. Selectman Barham motioned to approve the Fremont Garden request to replace this marker and have the Highway Department help with the installation in the fall. This was seconded by Janvrin. The vote was unanimous 3-0. The Garden Club will be contacted with this approval.

9. The Selectmen then reviewed the Circuit Rider Contract for \$9,796.00 with Rockingham Planning Commission for the ensuing year July 1, 2016 through June 30, 2016 which was approved by the Planning Board last night. A motion to approve and sign this contract was made by Barham and a request that the Chairman sign on behalf of the Board. This was seconded by Janvrin. The vote was unanimous 3-0.

10. The Zoning Board will NOT meet next week as there are no pending applications.

11. After discussion the Board scheduled a review of the road work on Whittier Drive and Sandown Road with Leon Holmes, Jr. for Saturday July 23, 2016 at 7:00 am. All will meet at the Town Hall parking lot. At the conclusion of this meeting tonight a motion will be made to continue the meeting to Saturday morning.

12. Selectmen reviewed the August Newsletter for corrections and will submit changes or additions to Carlson.

**V. SCHEDULED AGENDA ITEMS**

At 7: 35 pm a motion was made by Janvrin to enter into non-public session pursuant to NH RSA 91-A:3 II (c) to discuss personnel evaluations. This was seconded by Barham. The roll call vote was unanimous 3-0; Cordes – yes; Janvrin – yes; Barham – yes.

Nygren left the meeting at 7:37 pm.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

**VI. NON-PUBLIC SESSION NH RSA 91-A**

Selectmen met with Chief Twiss from 7:35 to 8:15 pm to review his goals and performance evaluation.

Selectmen met with Chief Butler from 8:15 to 9:01 pm to review his goals and performance evaluation.

At 9:01 pm, a motion was made by Janvrin and seconded by Barham to return to public session. The vote was 3-0.

Selectmen then discussed tax abatement of 2/3 of accrued interest of outstanding 2013 taxes on lot 01-074 per payment plan agreement to get the principle paid off to avoid tax deeding. At 9:05 pm Barham motioned to grant the abatement in the amount of \$724.11 on the 2013 property tax lien interest for parcel 01-074 by prior tax payment plan agreement. Janvrin seconded the motion and it was approved 3-0 and the abatement form was signed.

The Board quickly reviewed the August Newsletter draft and the Board requested that it be sent to them for their individual review and comments. Some additional items were reviewed that the Board would like included. The Board completed their review of the correspondence file and requested that they could meet during the following week with Bob Meade for an update on the Town Hall HVAC project plan.

At 9:14 pm Janvrin made a motion to continue the meeting to 7:00 am on Saturday July 23, 2016 to meet at the Town Hall parking lot and tour recently completed road work with the Road Agent, to include the work on Sandown Road and Whittier Drive. Barham seconded the motion and it was approved 3-0.

The meeting reopened at 7:00 am on Saturday July 23, 2016 with all meeting at the Town Hall parking lot, and travelling to Sandown Road and Whittier Drive.

Selectmen Janvrin, Barham and Cordes met Road Agent Homes in the Town Hall parking lot at 7:00 am. The purpose of the meeting was to tour recent shoulder and drainage work completed by the Fremont Highway Department on Sandown Road and Whittier Drive. The marking of areas for cut outs, grinding and repaving and overlay of pavement were to be reviewed.

The group rode in one vehicle and proceeded up Sandown Road to the Sandown town line and then traveled Chester Road to Whittier Drive. The tour was led by Leon Holmes Jr, who described what work

was performed at various locations. He also used the paving bid specifications to review the planned scope of work in the various areas of the two streets. The contractor is expected to begin work on July 25, 2016. The group returned to the Town Hall parking lot just before 9:00 am.

In the parking lot there was a discussion initiated by Holmes Jr regarding assistance he needs with electrical connections for the new sweeper and some other Highway Department equipment. He stated that he had been unable to have two local vendors who generally perform this type of work, do it in a timely fashion. Holmes Jr proposed that Steve Chase be appointed as a part-time Highway Department laborer for this purpose. After some discussion Barham made a motion to appoint Steve Chase as a part-time temporary Highway Department laborer for the purpose of this electrical work to get it performed in a timely fashion. The motion was seconded by Janvrin and approved 3-0.

The next regular Board meeting will be held on Thursday July 28, 2016 at 6:30 pm.

At 9:01 am Janvrin made a motion to adjourn. It was seconded by Barham and approved 3-0.

Notes of Non-Public and Saturday session taken by Gene Cordes.